

IFF GUIDE 2026

Guidance

Office of the Hokkaido University Festival Executive Committee

IFF Staff

Welcome

Welcome to the **International Food Festival (IFF)** !

From here on, we'll be working together to bring the IFF to success! We look forward to your cooperation.

This Year's IFF Staff

The IFF is organized by the IFF Executive Committee , but in support of that, volunteers from the Office of the Hokkaido University Festival Executive Committee (For short: Hokudai-sai Office) will assist the IFF Executive Committee and all participants. The members of this year's IFF dedicated staff are listed below. In addition, many other staff members will be supporting you as well.

<Staff continuing from last year> • **Tomoki Tsuchiya** • **Akira Muramaki**

<New staff this year> • **Akane Ogi** • **Toya Nakamura**

Before joining IFF

① Please attend the GA (General Assembly)

The GA will provide important information necessary for participation. **Tent Leaders must attend every GA.** If a Tent Leader is unable to attend, please notify us via the open chat.

Due to space limitations in the classroom, a maximum of 3 people per tent may attend the GA.

GA #3 and GA #6 are the Hygiene Safety Meeting and Fire Safety Meeting, respectively. Attendance is mandatory for two roles at each meeting: the Hygiene Safety Manager and Tent Leader for GA #3, and the Fire Safety Manager and Tent Leader for GA #6, as required by the Hokkaido University Festival Executive Committee (For short: Hokudai-sai Committee). Please ensure that these two designated members attend GA #3 and GA #6. If this is not possible, please contact the IFF staff.

② Prioritize safety above all else

There are risks of fire, food poisoning, and accidents. More important than fun or business is the safety of all participants and those around you.

③ Follow the Hokudai-sai Food Hygiene Guideline to prevent food poisoning

Due to the recent rise in temperatures, the risk of bacterial growth has increased. Thoroughly manage food temperature and hygiene, and be sure to comply with the attached "Hokudai-sai Food Hygiene Guideline".

④ Feel free to ask the IFF staff

We've spent a whole year preparing for this. Things might not always go exactly as you hope, but please don't hesitate to talk to us. We'll do our best to help.

⑤ Follow the rules set by the Hokudai-sai Committee and IFF Executive Committee

These rules are based on past experiences and discussions with the university. Participation fees, Deposits, and Duty shifts are mandatory. Please understand and accept these terms before participating. Violations will result

in penalties, so be sure to comply.

⑥ Ensure that information is properly received and shared

Information distributed at GA, on the Open Chat, and via email is important. Be sure to check it and share it with your Tent members.

At GA#2, a file will be distributed. Store all materials distributed at GA in that file and do not lose them.

⑦ Act with consideration for other Tents and people

You are not the only one participating in IFF. Other Tents are also participating. The IFF Executive Committee and IFF Staff are volunteers who support you, and are not in a position to serve anyone. Please do not forget to show respect and consideration for one another. We will also do our best and respond sincerely.

GA Schedule

The following is the GA Schedule. Make sure to note it in your calendar and do not forget to attend. If there are any changes to the date and time, we will notify you via the Open Chat.

Location: First Year Education Building (Higher Education Building) (N1)

Start Time: 18:30 (Be punctual)

※For GA#4 and GA#5, the assembly time will vary depending on the Tent. Details will be announced at a later date.

mm/dd (date)	GA
4/9 (Thu)	#1 Guidance
4/16 (Thu)	#2 Tent Decision Meeting
4/20 (Mon)	#3 Hygiene Safety Meeting and Order Event Briefing
5/1 (Fri)	#4 Order Event
5/11 (Mon)	#5 Applications Check
5/18 (Mon)	#6 Fire Safety and Rental Equipment Meeting
6/1 (Mon)	#7 Pre-festival Meeting
6/19 (Fri)	#8 Final Meeting

Open Chat

Please join the "IFF2026 Interests" Open Chat using the QR code on the right.

This Open Chat is **for those who wish to participate in IFF 2026**.

It can be used **until the participating Tents are finalized at GA#2 (April 16th)**.



After joining the Open Chat, **please change your LINE display name to "Family Name (Country)"**.
(e.g. Tanaka (Japan), Smith (U.S.), Nguyen (Vietnam))

Schedule during Hokudai-sai

The 68th Hokudai-sai will be held from June 5th (Fri) - June 7th (Sun).
The schedule is as follows.

Hokudai-sai	Date	Available Activity Hours	Business Hours	Cleanup Deadline
Day 0	June 4th (Thu)	18:00 - 22:00	N/A	22:00
Day 1	June 5th (Fri)	7:00 - 22:00	12:00 - 21:00	
Day 2	June 6th (Sat)		9:00 - 21:00	
Day 3	June 7th (Sun)	7:00 - 19:00	9:00 - 17:00	19:00

※This is the official day-of schedule agreed upon with the University Administration, so it must be strictly followed.

※“Available Activity Hours” refers to the time during which Tents are allowed to operate on the Campus, including Business Hours. This also includes time for preparation, cleanup, and takedown. Activities on the Campus outside of these hours are prohibited.

※Be sure to complete all takedown and cleanup activities by the designated cleanup deadline.

※**Fire Equipment, including Generators, cannot be used until the Fire Inspection (June 5th (Fri) 9:30 -) is completed.**

If you have any questions

If you have any individual inquiries, please **contact the IFF Staff or IFF Executive Committee by email.**

✉ **IFF Staff:** iff@hokudaisai.com

✉ **IFF Executive Committee:** iffcommittee2026@gmail.com

Please note that if you come directly to the Hokudai-sai Office Room (N204, Higher Education Building), the staff may not be available to assist you.

Be sure to contact us by email first. We appreciate your understanding that we cannot respond to walk-in visits.

We look forward to your participation!

The IFF is made possible through everyone's cooperation.

Let's follow the rules and make it a fun and enjoyable festival for all!